**[OWLHK Summer Internship Programme 2024]**

**Objective**OWLHK stresses the importance of team play and constructivism. We have our vision and ambition, yet, we value the capacities of each individual and we hope to co-construct our standard of work. This Internship Programme offers precious opportunities for:
🌱understanding how to run a start-up organization
🌱exploring knowledge, practices and trends in environmental education and conservation
🌱gaining first-hand experience for organizing, executing and evaluating programmes
🌱connecting practitioners and broadening the network in the field

**Job Responsibilities**Specific duties will be discussed and agreed by both parties between Interns and Directors of OWLHK. Intern will work in teams of:
**🌱*Education:***Assist in the design, execution and evaluation of education activities
🌱***Communications and Marketing:***Assist in composing publicity strategy and content for social platforms and associated communication channels

**Requirements**
🌱 Undergraduate studying in local tertiary institutes
[Education Team]
- Major in ecology, geography, environmental sciences or related subjects
[Communications and Marketing Team]
- Skills-based (one of the followings); candidates from any major are welcome:
 \*Social Media Management
 \*Translation and Copywriting
 \*Graphic Design
 \*Photography and/or Videography
🌱 Proactive, passionate in nature and environmental education
🌱 Creative in ideas for environmental education and conservation
🌱 Willing and able to work at outdoor environment
🌱 Good team player
🌱 Good communication skill

**Work Requirements and Schedule**
🌱 To complete the OWLHK Summer Internship Programme, each Intern needs to fulfil a ***minimum 200 service hours*** between 📅 3 June 2024 and 31 August 2024 (may need to work on weekend or at night, indoor and outdoor, including meetings and training).
🌱 Each intern is required to apply for at least two activities and at least two days of office work (with minimum 4 hours per day) each month.
🌱 Exact work hours and schedule will be discussed and agreed by both parties between Interns and Directors of OWLHK.
🌱 Travel allowance and certificate will be granted to interns who have fulfilled 160 service hours or more.🌱 Upon request to Directors of OWLHK, extension period may be granted for interns who are unable to fulfil services hours within the programme period.

**Briefing Session**A compulsory briefing session will be held on 3 June, 2024, 19:30-20:45.
Applicants please make sure you are able to attend this briefing session.

**Stipend**This an unpaid internship. Allowance may be offered upon agreement between Interns and Directors of OWLHK.

**Certificate**
A certificate of completion of the OWLHK Summer Internship 2024 will be issued to Interns fulfilling the requirements listed above. A certificate of participation will be issued to interns who completed 160 service hours but fewer than 200 service hours.
**Application**
Interested parties please submit your resume to 📧intern@owlhk.org by **1 May 2024 (Wednesday)**. Shortlisted applicants will be contacted for an interview. For further information, please email intern@owlhk.org

To learn more about OWLHK Internship, please visit: [https://www.owlhk.org/zh/internship](https://www.owlhk.org/zh/internship?fbclid=IwAR1Q6aYLYYm7ebDWTsrxxSs_Q1amGL7r9ld2NmtcxSpTpvtWw-SYhOEB41o)